

Standard Inspection Format (S.I.F) for institutions
conducting
B Pharm
(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the
approval)

(SIFB)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)

2.

PART1

AGENERAL INFORMATION

A I.1

Name of the Institution

Globus College of Pharmacy

Complete Postal address:

Bhojpur Road, Bangrasia, Bhopal – 462 045 (Madhya Pradesh)

Telephone Number with STD Code

07480 262391

Fax No

07556546423

Email

globuspharmacy1@gmail.com

Year of Establishment

2004

Status of the course conducting body

Society

(Enclose copy of Registration documents of Society/Trust)

A I.2

Name of the Society/Trust/Management

Globus Institute of Engineering and Technology

(attach documentary evidence)

Address

190 Zone II, MP Nagar, Bhopal-462011, Madhya Pradesh Campus: Bhojpur
Road, Bangrasia, Bhopal-462045 (Madhya Pradesh)

Telephone Number with STD Code

0755 9755444445

Fax No

07556546423

Email

bitsoffice@gmail.com

Website

www.globus.ac.in

A I.3

Name of the Person to be contacted by phone Sh Sudeep Maheshwari

Designation Vice President

Address Globus Institute of Engineering and Technology, 190 Zone II, MP Nagar, Bhopal
462011 (MP) Campus: Bhojpur Road, Bangrasia, Bhopal-462 045 (Madhya Pradesh)

STD Code 0755

Telephone Number

Office 9755444445

Residence 9755444445

Mobile 9755444445

Fax No 07556546423

Email bitsoffice@gmail.com

A I.4

Name of the Head of the Institution Dr. Vishwanath Pratap Gupta

Address Globus College of Pharmacy, Bhojpur Road, Bangrasia, Bhopal – 462 045 (Madhya Pradesh)

Signature of the Head of the Institution**Signature of the Inspectors****A I.5**

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2015-16	26946	30/06/2015	

b. APPROVAL STATUS

Approved Intake Approved

Remarks of

Name of the Course Upto and Admitted PCI State Govt University the Inspectors

201516

Approved Letter

32-978/2012PCI/59396 4/Edu/G/09/1777

F

-97 & 16/03/2015

& 14/09/2009

5/Acad./Aff./RGPV/2016/7602

& 18/02/2016

B Pharm

No & Date

Approved Intake	60	60	60
Actually Admitted	60	60	60

c. STATUS OF APPLICATION

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seats	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	60	00

Note: Enclose relevant documents

A I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same

building/campus? If yes, give status

Yes

A I.6 a

Status of the Pharmacy Course:

Independent Building	Yes
Wing of Another College	No
Separate Campus	No
Multi Institutional Campus	Yes

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar , Rajiv Gandhi Prudyogiki Vishwavidyalaya, Airport Bypass Road, Gandhi Nagar Bhopal - 462 036.

B DETAILS OF THE INSTITUTION

B I.1

Name of the Principal

Dr Vishwanath Pratap Gupta

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD		
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided

B I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	10/04/2014	Enclosed	Yes	No

* Enclose Documents

B I.3

Status of Governing Council

Society

Details of the Governing Body

Enclosed

Minutes of the last Governing council Meeting

Enclosed

B I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes No	No	No	
NonTeaching Staff	State Government	Yes Yes	No	No	

B I.5

B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	20132014	20142015	20152016
Sanctioned	60	60	60
No. of Admissions	60	60	60
Unfilled Seats	0	0	0

No of Excess Admission	2	0	0
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B I.6

Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	20132014	20142015	20152016
1st Year	62	70	85
2nd Year	65	67	82
3rd Year	0	80	78
Final Year	100	00	81
Pass % (Final Year)	100	00	81

B II

CoCurricular Activities / Sports Activities

Whether college has NSS Unit No

If no give reasons NA

NSS Program Officer's Name NA

Programme Conducted Details NA

Whether students participating in University level cultural activities/Cocurricular/Sports activities Yes

Physical Instructor Available

sports Ground Shared

Are you Associated with other Organization/Institution/ Trust/Society Running Pharmacy Course Yes

Organization/Institution/Trust/Society Name

Complete Postal

Address. Telephone No.

Nature of Association

Signature of the Head of the Institution

Signature of the Inspectors

C FINANCIAL STATUS OF THE INSTITUTION
Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	5677090.00	1.	Building	0.00	
3.	Library Fee	0.00	2.	Equipment	0.00	
4.	Sports Fee	0.00	3.	Others	615985.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	696382.00	1.	Salary	3737633.00	
			2.	Maintenance Expenditure		
				i. College	0.00	
				ii. Others	0.00	
			3.	University Fee	192726.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	1889700.00	
			8.	Misc. Expenditure	0.00	
	Total	6373472.00		Total	6436044.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B.Pharm courses) Available
- a) 2.5 acers District HQ/Corporation/Municipality
limit b) 0.5 acre for City/Metros
- b. Building Own
- c. Land Details to be in the name of Trust and Society Enclosed
- i. Own Records to be enclosed ii. Sale deed
- d. Building
- i) Approved Building plan, sale deed to be enclosed Enclosed
- e. Total Built Area of the college building in sq. mts Built up Area 4621
Amenities and Circulation Area 1749

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	300	

[* To accomodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) Including Preparation room Desirable 75 Sq. mts Essential	12	1140	
2	Pharmaceutics	03 Laboratories	3	255	
3	Pharmaceutical Chemistry	02 Laboratories	2	200	
4	Pharmaceutical Analysis	01 Laboratory	1	100	
5	Pharmacology	02 Laboratories	2	170	
6	Pharmacognosy	01 Laboratories	1	85	
7	Pharmaceutical Biotechnology	01 Laboratory	1	100	
8	Preparation Room for each lab	10 sq mts (minimum)	4	40	
9	Area of the Machine Room	80100 Sq.mts	1	150	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	80	
11	Store Room I	1 (Area 100 Sq mts)	1	100	
12	Store Room II	1 (Area 20 Sq mts)	1	20	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of nonabsorbant material.
4. The water taps should be nonleaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	40	
2	Office I Establishment	01	60 Sq. mts	1	20	
3	Office II Academics			1	20	
4	Confidential Room			1	20	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	12	120	

6. Museum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	90	
2	Library	01	150 Sq. mts	1	150	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	2	50	
4	Auditorium/ Multi Purpose Hall (Desirable)					

01	250	300 seating capacity	1	400	
5	Seminar Hall	01	1	140	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	110

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	62	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	62	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	25	
4	Toilet Blocks for Boys	01	24 Sq. mts	1	25	
5	Drinking Water facility Water cooler (Essential)	01		1	60	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	446	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	250	
8	Power Backup Provision (Desirable)	01		1	40	

8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	75	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	40	0	
Printers	1 Printer for every 10 computers	4	0	
Multi Media Projector	01	1	0	
Generator (5KVA)	01	1	0	

9. Amenities(Desirable)

Name	Requirment as per Norms in area	No.	Available	
			No.	Area in Sq.mts

		Not		Available	Remarks/Deficiency
Principal Quarters	80 Sq. Mtr.	1	85		
Staff Quarters	16 x 80 Sq. mts	0	0	HRA IS PROVIDED	
Canteen	100 Sq. mts	1	105		
Parking Area fro staff and students		1	225		
Bank Extension Counter		0	0	BANK IS AVAILABLE NEARBY	
Cooperative Stores		1	75		
Guest House	80 Sq. mts	1	85		
Transport Facility for students		8	250		
Medical Facilities(First Aid)		1	20		

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	511	6489	
2	Annual Addition of Books		100 to 150 books per year	50	152	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	65	625	
4	CDS		Adequate Nos	8	27	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			9 AM to 4 PM		

10.C.Library Staff

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio Theory > 60:1 and Practicals > 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	60:1	20:1	

2. Scheme of B. Pharm Course:

Semester

3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
01/01/2016	10/05/2016

4. Vacation

	No of Days		No of Days
Summer :	25	Winter :	0

5. Total No. of working days

98

6. Time Table copy Enclosed:

Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
PY101 A/B	52	51	30	24	8	

PY102	52	52	30	30	10
PY103	52	54	30	30	10
PY104	52	52	30	30	10
PY105	52	52	30	30	10
PY201	52	45	0	0	0
PY202	52	49	30	24	8
PY203	52	42	30	30	10
PY204	52	46	30	36	12
PY205	52	48	30	24	8

B Pharm II

Subject 1	No of Theory Classes		Practical Classes		Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	
PY301	52	52	30	33	11
PY302	52	52	30	30	10
PY303	52	52	30	36	12
PY304	52	52	30	30	10
PY305	52	50	30	33	11
PY401	52	50	30	33	11
PY402	52	25	30	27	9
PY403	52	44	30	30	10
PY404	52	46	30	30	10
PY 405	52	48	30	27	9

B Pharm III

Subject 1	No of Theory Classes		Practical Classes		Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	
PY501	52	52	30	36	12
PY502	52	54	30	30	10
PY503	52	52	30	36	12
PY504	52	51	30	27	9
PY505	52	52	30	30	10
PY601	52	31	0	0	0
PY602	52	50	30	30	10
PY603	52	46	30	30	10
PY604	52	33	30	33	11
PY605	52	46	30	24	8

PY102	52	52	30	30	10
PY103	52	54	30	30	10
PY104	52	52	30	30	10
PY105	52	52	30	30	10
PY201	52	45	0	0	0
PY202	52	49	30	24	8
PY203	52	42	30	30	10
PY204	52	46	30	36	12
PY205	52	48	30	24	8

B Pharm IV

No of Theory Classes			Practical Classes			Remarks of the Inspectors
Subject 1	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PY701	52	54	30	33	11	

I B.Pharm	0.00	2.00	8.00	20.00	1.00	30.00	31.00	0.00	
II B.Pharm	0.00	2.00	8.00	20.00	1.00	30.00	31.00	0.00	
III B.Pharm	0.00	0.00	11.00	13.00	8.00	3.00	3.00	0.00	
IV B.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
1	Dr Vishwanath Pratap Gupta	PY-603	0	0	0	0	3	0	0	0	3	
2	Mr. Vinod Gurjar	PY-603	0	0	0	0	4	3	0	0	7	
3	Mr. Monesh Likhitkar	PY-117, PY-805(C)	4	0	0	0	0	0	4	0	8	
4	Mr. Bhupendra Tiwari	PY-601, PY-801	0	0	0	0	4	0	4	0	8	
5	Mr. Gopesh Gunjan	PY-405, PY-605	0	0	4	0	4	0	0	0	8	
6	Mr. Mithilesh Narware	PY-403, PY-803, PY-114	4	0	4	3	0	0	4	0	15	
7	Mr. Yogendra Sahu	PY-117, PY-404, PY-604	0	3	0	3	2	0	0	0	8	
8	Mr. Shailendra Prajapati	PY-401	0	0	0	3	0	0	0	0	3	
9	Mr. Rajneesh Singh Gaharwar	PY-402	0	0	4	3	0	0	0	0	7	
10	Mr. Sanjay Patidar	PY-114	0	3	0	0	0	0	0	0	3	
11	Mr. Dharmendra Mishra	PY-401	0	0	3	0	0	0	0	0	3	
12	Mr. Vivek Kaushal	PY-116, PY-602	0	3	0	0	0	3	0	0	6	
13	Mr. Arpit Jaiswal	PY-115/PY-804(A)	0	6	0	0	0	0	4	0	10	
14	Mrs. Bharti Sahu	PY-404	0	0	4	3	0	0	0	0	7	
15	Mrs. Stuti Sharma	PY-115	4	6	0	0	0	0	0	0	10	
16	Ms. Neha Yadav	PY-403, PY-114	4	0	4	0	2	0	0	0	10	
17	Ms. Rachana Bagri	PY-404, PY-802	0	0	0	3	0	0	4	0	7	
18	Mr. Rohan Selar	PY-803	0	0	0	0	0	0	0	3	3	
19	Mr. Saurabh Maheshwari	PY-604	0	0	0	0	0	3	0	0	3	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 20132014	Year : 20142015	Year : 20152016
No of Students Appeared	0	0	0
No of Student Qualified	0	0	0
Percentage	00	0	0

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	10
Insdustrials Tour	10
Industrial Training	5
No of resourse persons from the Industry for Guest Lectures	2
No. of collaboration projects with Industry	0

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 20132014	Year : 20142015	Year : 20152016
No of Students Appeared for campus interview	2	0	15
% Percentage	50	00	75

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies)

Signature of the Head of the Institution

Signature of the Inspectors

PART IV PERSONNEL

TEACHING STAFF

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
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1	Vishwanath Pratap Gupta	Professor	B Pharm, M Pharm, PHD,	11/02/2016	11	13502		
2	Mr. Vinod Gurjar	Assoc. Prof.	B Pharm, M Pharm,	28/02/2008	8	14837		
3	Mr. Monesh Likhitar	Assoc. Prof.	B Pharm, M Pharm,	04/08/2008	8	26910		
4	Mr. Bhupendra Tiwari	Asst. Prof.	B Pharm, M Pharm,	24/11/2011	5	15422		
5	Mr. Gopesh Gunjan	Asst. Prof.	B Pharm, M Pharm,	20/03/2012	4	Applied		
6	Mr. Mithilesh Narware	Asst. Prof.	B Pharm, M Pharm,	19/03/2014	2	37398		
7	Mr. Yogendra Sahu	Asst. Prof.	B Pharm, M Pharm,	19/03/2014	2	18979		
8	Mr. Shailendra Prajapati	Asst. Prof.	B Pharm, M Pharm,	14/03/2014	0	23418		
9	Mr. Rajneesh Singh	Asst. Prof.	B Pharm, M Pharm,	07/02/2015	1	36200		
10	Mr. Sanjay Patidar	Asst. Prof.	B Pharm, M Pharm,	01/04/2016	0	Applied		
11	Mr. Dharmendra Mishra	Asst. Prof.	M Pharm, B Pharm,	01/04/2016	0	38201		
12	Mr. Vivek Kaushal	Asst. Prof.	B Pharm, M Pharm,	24/11/2011	5	19572		
13	Mr. Arpit Jaiswal	Asst. Prof.	B Pharm, M Pharm,	01/04/2016	0	43420		
14	Mrs. Bharti Sahu	Asst. Prof.	B Pharm, M Pharm,	21/02/2012	4	19070		
15	Mrs. Stuti Sharma	Asst. Prof.	B Pharm, M Pharm,	15/02/2016	0	27023		
16	Ms. Neha Yadav	Asst. Prof.	B Pharm, M Pharm,	15/02/2016	0	32463		
17	Ms. Rachana Bagri	Asst. Prof.	B Pharm, M Pharm,	01/04/2016	0	39060		
18	Mr. Rohan Selar	Asst. Prof.	B Pharm, M Pharm,	01/04/2016	0	Applied		
19	Mr. Saurabh Maheshwari	Asst. Prof.	B Pharm, M Pharm,	01/04/2016	0	Applied		

2. Qualification and Number of Staff Members

Qualification			
B Pharm	M Pharm	PhD	Others
19	19	1	2 Part Time

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of Staff required for I B Pharm.	Available	No. of Staff required for II B Pharm.	Available	No. of Staff required for III B Pharm.	Available	No. of Staff required for IV B Pharm.	Available
Principal	1	1	1	1	1	1	1	1
Pharmaceutical Chemistry	1	2	2	2	3	2	1	2
Pharmaceutical Analysis	1	1	1	1	1	1	1	1
Pharmacology	1	1	2	2	1	1	0	0
Pharmacognosy	1	1	1	1	1	1	0	0
Pharmaceutics	1	0	2	1	3	1	4	0
Total	6	8	8	7	9	6	7	3
Part Time teaching staff	3	3	0	0	0	0	0	0

Remarks of the Inspection Team								
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4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department/Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspection Team
Department of Pharmaceutics	Professor	1	0	
	Asst. Professor	1	2	
	Lecturer	4	6	
Department of Pharmaceutical chemistry	Professor	1	1	
	Asst. Professor	1	2	
	Lecturer	4	4	
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	1	
	Lecturer	3	0	
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	1	
	Lecturer	2	2	

. Selection criteria and Recruitment Procedure for Faculty

- a. Whether Recruitment Committee has been formed Yes
- b. Whether Advertisement for vacancy is notified in the Newspapers Yes
- c. Whether Demonstration Lecture has been conducted Yes
- d. Whether opinion of Recruitment Committee Recorded Yes

6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
NA	Duration of 15 00 year and above	
NA	Duration of 10 00 year and above	
Monesh Likhitkar, Vinod Gurjar	Duration of 5 10 year and above	
All remaining 17 faculties (Dr Vishwanath Pratap Guptya, Rohan Selar, Saurabh Maheshwari, Rachana Bagri, Neha Yadav, Stuti Sharma, Dharmendra Mishra, Arpit Jaiswal, Vivek Kaushal, Bharti Sahu, Gopesh Gunjan, Bhupendra Tiwari, Shailendra Prajapati, Mithilesh Narware, Yogendra Sahu, Rajneesh Singh Gharwar, Sanjay Patidar)	Less than 5 years	90

7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Vinay Sadanand, Monesh Likhitar, Vinod Gurjar	% of faculty retained in last 3 yrs	Yes	No	No	No

8. Number of Nonteaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number	Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	2	D Pharm	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	2	SSSC	
3	Office Superintendent	1	Degree	1	HSSC	
4	Accountant	1	Degree	10	M Sc	
5	Store keeper	1	D. Pharm/ Degree	0		
6	Computer Data Operator	1	BCA / Graduate with Computer Course	0		
7	First Division Assistant	1	Degree	2	M Com	
8	Second Division Assistant	2	Degree	2	BPED	
9	Peon	2	SSLC	2	Nil	
10	Cleaning personnel	2		1	Nil	
11	Gardener	Adequate				

9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
1	Dr. Vishwanath Pratap Gupta	M Pharm, PHD	Professor	37400	0	3600	0	0	0	0	2000	0	2018	AJTPG0753E	NA		
2	Mr. Vinod Gurjar	M Pharm	Assoc. Prof.	15600	0	1560	0	0	7940	0	0	0	1626	AQPPG4953P	NA	25100	
3	Mr. Monesh Likhitar	M Pharm	Assoc. Prof.	15600	0	1560	0	0	7940	0	0	0	1921	BGQPK5957H	NA	25100	
4	Mr. Bhupendra Tiwari	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	6550	BJWPB8697Q	NA	17500	
5	Mr. Gopesh Gunjan	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	6554	AOYPG6259F	NA	17500	
6	Mr. Mithilesh Narware	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	9334	AJBPN2997D	NA	17500	
7	Mr. Yogendra Sahu	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	9339	DKMPS8661G	NA	17500	
8	Mr. Shailendra Prajapati	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	9329	BKXPP3136L	NA	17500	
9	Mr. Rajneesh Singh	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	146410031876	146410031876	NA	17500	

10	Mr. Sanjay Patidar	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	5956	AUOPP0367K	NA	17500
11	Mr. Dharmendra Mishra	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	12453	BOHPB3150E	NA	17500
12	Mr. Vivek Kaushal	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	2004455875	BKGP0718J	NA	17500
13	Mr. Arpit Jaiswal	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	12452	ASUPJ8387M	NA	17500
14	Mrs. Bharti Sahu	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	6519	DEBPS1965G	NA	17500
15	Mrs. Stuti Sharma	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	9303	BPIPS9470Q	NA	17500
16	Ms. Neha Yadav	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	4296	AIFPY6668K	NA	17500
17	Ms. Rachana Bagri	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	8261	BOHPB3150E	NA	17500
18	Mr. Rohan Selar	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	Applied	CWIPS5379E	NA	17500
19	Mr. Saurabh Maheshwari	M Pharm	Asst. Prof.	15600	0	1560	0	0	340	0	0	0	Applied	BJIPM1347N	NA	17500

10. Whether facilities for Research / Higher studies are provided to the faculty?
Yes

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars?
Yes

No

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotion
Yes

13. Gratuity Provided

14. Details of Nonteaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
Suresh Kumar	Accountant	M Com	10/07/2004	12		
Amit Sinha	First Div. Assistant	M Com	01/09/2009	7		
Kamlesh Thakkar	Accountant	MCA	01/09/2009	7		
Sudharma S Anand	Office Superintendent	HSSC	24/07/2002	14		
Anita Nagle	Librarian	M Phil	25/02/2016	0		
C S Baghel	Physical Instructor	BPED	25/05/2009	7		
Hemraj	Peon	NIL	25/05/2009	7		
Vishal Deshmukh	Accountant	12	02/12/2011	5		
Narendra Kabirpanthi	Accountant	MBA	01/09/2013	3		
Vivek Chourey	Lab. Technician	B Sc	17/03/2014	2		
Seema Parashar	Asst. Librarian	M Lib	01/01/2014	2		
Durga Rao	Gardener	Nil	01/01/2014	2		
Golu Keer	Peon	NIL	01/06/2013	3		

Nagendra Raghuvanshi	Lab. Technicain	MCA	01/01/2014	2		
Ashok Vaishya	Lab. Technicain	B Pharm.	01/04/2016	0		
Ajaypal Singh	Lab. Technicain	B Pharm.	01/04/2016	0		
Shekhar Srivastava	Lab. Technicain	B Pharm.	01/04/2016	0		
Virendra Raidas	Lab. Technicain	B Pharm.	01/04/2016	0		
Munni Bai	Cleaner	Nil	01/04/2016	0		
Vimla	Cleaner	Nil	01/04/2016	0		
Purushottam	Gardener	Nil	01/04/2016	0		
P K Hanwate	Store Keeper	M Sc	01/04/2016	0		

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes

Golu Keer	Accountant	Nil	01/06/2013	0		
Nagendra Raghuvanshi	Laboratory Assistants	MCA	01/01/2014	0		
Vinod Kurre	Cleaning personnel	Nil	01/01/2014	0		

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes No

Signature of the Head of the Institution

Signature of the Inspectors

PART V DOCUMENTATION

Records Maintained (Essential)

Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

PART VI

Financial Resource Allocation and Utilization for the past Three years
(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 20132014			Expenditure in Rs. 20142015			Expenditure in Rs. 20152016			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
5500000	5112389	1894569	5700000	4845000	1655000	5850000	4955000	1345000	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Remarks of the Inspectors*
Chemicals	18000	13500	Chemicals	16500	16000	Chemicals	17000	16000	
Glassware	9000	8500	Glassware	15500	8500	Glassware	18000	15000	
Equipment	75000	35500	Equipment	80000	59000	Equipment	95000	65000	
Books	45000	18900	Books	200000	188000	Books	250000	150000	
Journals	22000	10500	Journals	5500	5000	Journals	6000	45000	

*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII - EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	15	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	1	1	Yes	
5	Spygmomanometer	5	5	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	10	Yes	
8	Models for various organs	0	9	Yes	
9	Specimen for various organs and systems	0	49	Yes	
10	Skeleton and bones	0	20	Yes	
11	Different Contraceptive Devices and Models	0	8	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	10	Yes	
20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	10	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	10	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	FolinWu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	2	Yes	

4	Hot air oven	2	2	Yes
5	B.O.D. incubator	1	1	Yes
6	Refrigerator	1	1	Yes
7	Laminar air flow	1	1	Yes
8	Colony counter	2	2	Yes
9	Zone reader	1	1	Yes
10	Digital pH meter	1	1	Yes
11	Microscope with stage and oil immersion objective	20	20	Yes
12	Sterility testing unit	1	1	Yes
13	Camera Lucida	15	15	Yes
14	Eye piece micrometer	15	15	Yes
15	Stage micrometer	20	20	Yes
16	Incinerator	1	1	Yes
17	Moisture balance	1	1	Yes
18	Heating mantle	15	15	Yes
19	Flourimeter	1	1	Yes
20	Vacuum pump	2	2	Yes
21	Micropipettes (Single and multi channeled)	2	2	Yes
22	Micro Centrifuge	1	1	Yes
23	Projection Microscope	1	1	Yes

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	25	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	5	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Suction pumps	6	6	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	10	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	40	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	40	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	5	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	5	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfield's viscometer	1	1	Yes	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80	0	60	Yes	
14	Tablet punching machine	1	1	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	1	Yes	
19	Tablet dissolution test apparatus IP	1	1	Yes	
20	Monsanto's hardness tester	1	1	Yes	
21	Pfizer type hardness tester	1	1	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	
26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	2	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	2	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes	
36	Capsule Counter	2	2	Yes	

37	Energy meter	2	2	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	2	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwald's viscometer	15	15	Yes	
2	Stalagmometer	15	15	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels Small, medium, large	0	0	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	5	Yes	
8	Andreason's Pipette	3	3	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	1	Yes	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	2	Yes	
13	Sonicator	1	1	Yes	
14	Respinometer	1	1	Yes	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	1	Yes	
2	Digital pH meter	1	1	Yes	
3	UV Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

1.

Signature of Inspectors:

2.

Note:

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

Signature of the Inspectors